



Online Demat Account Opening Customer Portal

Phase I:

Registration→



[Register](#) [Login](#)

Register your account in just few steps.

Please enter your details to create account.

Title *

Mr. ▼

First Name *

Enter Your First Name

Middle Name

Enter Your Middle Name

Last Name *

Enter Your Last Name

Email *

Enter Your Email

Mobile No. *

Enter Your Mobile No.

Password *

••••••••••

Confirm Password *

Confirm Your Password

Submit

All these details will be used for further process.

OTP Verification code will be send to given Email.

Password must be alphanumeric with at least one special character.

Example: Password#123

--Select title (Mr., Ms. Or Mrs.)

--Enter your First Name

--Enter your Middle Name (Optional)

--Enter your Last Name

--Enter your valid Email Address (This Email will be your username while logging into Demat account opening portal)

--Enter your Mobile Number

--Create a Password (Create password according to the instructions given below)


--Confirm Password (This password will act as a tool while logging into Demat account opening portal)

--Click Submit

After submitting, page will be redirected to the login page

Phase II:

Login→



लक्ष्मी क्यापिटल मार्केट लिमिटेड
Laxmi Capital Market Limited

Register Login

Please enter your login credentials.

Email *

Password *

[Forgot Password ?](#)

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--Enter Email Address

--Enter Password

--Login

--If in case you have forgotten the password;

--Click Forgot Password?

--You will receive OTP in your respective email

--Enter the OTP and submit which will guide you to password reset page.

And then you can again re-login.

Phase III:

Create Account→

After Logging in, following page appears:


Please fill up all the information as, * marked are the mandatory ones. However, try and fill in all the information if possible.

Once you complete filling the Personal info, the page will guide you to Address Info and then Family & Nominee, Bank Account Details, Occupation and lastly Documentation consecutively.

1. Personal Info

- Select Yes if minor or No if not *
- If you want Mero share then select Yes or else No*
- Select title (Mr., Miss, or Mrs.) *
- Enter First Name, Middle Name and Last Name*
- Select Gender (Male or Female) *
- Select Nationality (Nepali or Foreign) *
- Select Date Of Birth *
- Enter Pan No.
- Enter Email Address
- Enter Mobile No. *
- Enter Phone No.

And then click next which will guide you to Address Info if all the mandatory fields are properly entered or else you will receive an error message,



My ProfilePaymentDashboardLog Out

Complete these few steps.

Demat Registration

1. Personal Info

2. Address Info

3. Family & Nominee

4. Bank Account Details.

5. Occupation Details

6. Documentation

Account Type *
Individual

Is Minor *
No

Mero Share *
No

Title *
Mr.

First Name *
Test

Middle Name
A

Last Name *
A

Gender *
Male

Nationality *
Nepali

Birth Date A.D *
07 / 07 / 2021

Birth Date B.S *

Pan No.

Citizenship No. *

Issue District *
--Select--

Issue Date A.D *
07 / 07 / 2021

Issue Date B.S *

Email *
a@a.com

Mobile No. *
9851132290

Phone No.

Next

A.D Date Format : mm/dd/yyyy.
B.S Date Format : yyyy-mm-dd.

2. Address Info

Please fill up all the information as, * marked are the mandatory ones. However, try and fill in all the information if possible.

- Select Your District
- Enter VDC/Municipality
- Enter Tole Name
- Enter Ward No.
- Enter Block No.
- Enter Nearest Landmark

And check mark Same as correspondence if permanent and correspondence address is same



[My Profile](#) [Payment](#) [Dashboard](#) [Log Out](#)

Complete these few steps.

Demat Registration

1. Personal Info

2. Address Info

3. Family & Nominee

4. Bank Account Details.

5. Occupation Details

6. Documentation

Correspondence Address

District *
--Select--

VDC / Municipality *

Tole Name

Ward No. *
0

Block No.

Nearest Landmark

Permanent Address ☐ Same as Correspondence Address

District *
--Select--

VDC / Municipality *

Tole Name

Ward No. *
0

Block No.

Nearest Landmark

Next

3. Family & Nominee

In case of minor,

You will be obliged to fill extra following information;

- Enter Grand Father's Name *
- Enter Father's Name *
- Mother's Name *
- Nominee default will be Yes so leave it as it is
- Title of the Nominee (Mr. or Mrs.)
- Enter Nominee First Name, Second Name and Last Name *
- Select Relationship title with the Nominee (Father, Mother or others) *
- Reference Document of the Nominee (Citizenship) *
- Enter Nominee's Citizenship Issue Place
- Select Nominee's Citizenship Issue Date
- Select Nominee's Date of Birth *
- Enter Nominee's Grand Father's Name or Spouse Name *
- Enter Nominee's Father's Name *
- In country select bar Select Nepal *
- Select Nominee's District *
- Enter VDC/Municipality*
- Enter Tole Name
- Select Ward No. *
- Block No.
- Enter Email Address*
- Enter Mobile No. *
- Enter Pan No.

After filling in all the Nominee/Guardian Details,

Please upload Nominee's Photo, Nominee's Left Thumb impression, Right Thumb impression, Signature, Citizenship front and Citizenship back. Make sure that the uploaded images of the documents are clear and file size does not exceed more than 200 KB.

Complete these few steps.

Demat Registration

1. Personal Info

2. Address Info

3. Family & Nominee

4. Bank Account Details.

5. Occupation Details

6. Documentation

Grand Father's Name *

Father's Name *

Mother's Name

Spouse Name

Nominee *

Title *

Nominee First Name *

Middle Name

Yes

Mr.

Last Name *

Relation *

Refrence Document *

Citizenship No. *

Issue Place *

Issue Date A.D *

Issue Date B.S *

Birth Date A.D *

Birth Date B.S *

Grand Father / Spouse Name *

Father Name *

Country *

District *

VDC / Municipality *

Tole Name

Ward No. *

Block No.

Mobile No.

Email

Pan No.

Upload Photo *

Thumb Print Right *

Thumb Print Left *

Signature *

Citizenship Front *

Citizenship Back *

Next

Activate Windows
Go to Settings to activate Windows.

After uploading the image files, click next which will further guide you to Bank Account details page.

4. Bank Account Details

This account will be used for dividend credit account. All the dividends that you are eligible for of your shares will be credited to this account

- Enter Account Number
- Select Bank Name
- Enter Branch Name

Recheck and Submit to get to Occupation Details page.



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Complete these few steps.

Demat Registration

1. Personal Info

2. Address Info

3. Family & Nominee

4. Bank Account Details.

5. Occupation Details

6. Documentation

Account No. *

Bank Name *

--Select--

Branch *

Next

5. Occupation Details Page

- Select your Occupation Type
- Select Your Business Type if you have selected Business in Occupation type.
- Enter Organization Name
- Enter Address
- Enter Designation
- Select Financial Income

Recheck and Submit to finally get to the Documentation Page



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Complete these few steps.

Demat Registration

1. Personal Info

2. Address Info

3. Family & Nominee

4. Bank Account Details.

5. Occupation Details

6. Documentation

Occupation Type *
Service / Govt. ▼

Business Type *
Manufacturing ▼

Organization Name

Address

Designation


Financial Income *
Up to Rs. 1,00,000 ▼

Next

6. Documentation

- Upload Valid photo, Right Thumb Impression, Left Thumb impression, Signature, Citizenship Front, Citizenship Back and Map Location

Make sure all the images uploaded are clear and file size does not exceed more than 200 kb.



My ProfilePaymentDashboardLog Out

Complete these few steps.

Demat Registration

1. Personal Info

2. Address Info

3. Family & Nominee


4. Bank Account Details.

5. Occupation Details

6. Documentation

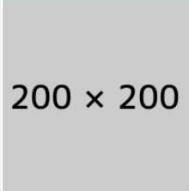
Upload Photo *

Browse... No file...ected.



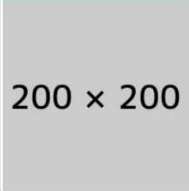
Thumb Print Right *

Browse... No file...ected.




Thumb Print Left *

Browse... No file...ected.



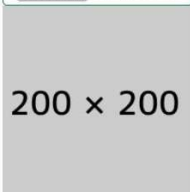
Signature *

Browse... No file...ected.



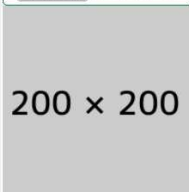
Citizenship Copy Front *

Browse... No file...ected.



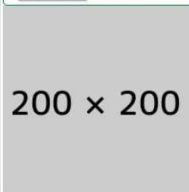
Citizenship Copy Back *

Browse... No file...ected.



Map Location *

Browse... No file...ected.



After submitting, page will request you to thoroughly check all the information entered before proceeding.

After successfully submitting the documents section you will receive a pending status in your Dashboard. You will receive your Demat Account number through your dashboard and provided Email address as soon as our representatives verify your details and approve. If our representatives find any issue with the information submitted than you will receive a message regarding the error in your dashboard and email which should be reentered and re- submitted.